Understanding user permissions

1 Hello! In this short tutorial, I'll guide you through how to locate and interpret the permissions table in Impact Evaluator, so you can easily manage user roles and their permissions.

2 To access the permissions table, head over to the 'Users' tab in the main menu.

3

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On each of these pages, you'll find an info icon next to the role's header.

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5 Clicking this icon will display a popup with the full permissions table for all the roles.

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6 The permissions table is straightforward. Each role has different access levels.

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9 A green checkmark means the role has that permission

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10 while a red cross means they do not.

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11 In some cases, you may see an info icon within the permissions table itself. These icons provide additional details where permissions are limited.

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12 For example, under "Can view all reports of participants and programs" Coordinators have an info icon.

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13 Clicking on it, will show that coordinators can only view reports for participants and programs they coordinate.

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14 This concludes our tutorial. The permissions table helps you quickly understand what each role can do in Impact Evaluator, ensuring the right level of access for everyone in your organization. Thanks for watching.

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